

2012-2013 ENROLLMENT AGREEMENT CENTRAL FLORIDA CHRISTIAN ACADEMY

This is an Agreement for the entire 2012-2013 school year by and between Central Florida Christian Academy (the "School"), and me/us, the undersigned parent(s), legal guardian(s), and the party(ies) financially responsible for the student(s) named in this Agreement.

(Last name	First name	Middle name	Grade in 2012-2013 _____
(Last name	First name	Middle name	Grade in 2012-2013 _____
(Last name	First name	Middle name	Grade in 2012-2013 _____
(Last name	First name	Middle name	Grade in 2012-2013 _____

TERMS AND CONDITIONS:

In consideration of the School's acceptance of this enrollment agreement, I/we agree to accept and support the policies of the School and to pay when due the required charges for tuition and fees as indicated herein. By signing this Agreement, I/we acknowledge that I/we are requesting that the School and desire for the School to make yearlong financial commitments to teachers, administrators, vendors and others on our behalf and on behalf of our student. I/we further acknowledge that the School may not be able to decrease, change or cancel the obligations it makes to others on our behalf if we fail to pay the tuition and fees required for the full year covered by this Agreement. **Therefore, EXCEPT AS PERMITTED IN PARAGRAPH 9 BELOW, I/WE AGREE TO PAY THE FULL YEAR'S TUITION AND FEES, WHETHER OR NOT OUR STUDENT ATTENDS THE SCHOOL FOR THE FULL YEAR.** I/We further understand that this Agreement is for the full school year, not just for a portion of the year (e.g. month to month), even though I/we may choose to pay my/our obligation for the full year in more than one payment as a convenience to me/us.

1. I/We have carefully examined the Statement of Doctrinal Beliefs, philosophy and Christian purpose of Central Florida Christian Academy, and desire that Central Florida Christian Academy, in cooperation with me/us, seek to provide our student with a total spiritual and academic program of education.
2. For the 2012-2013 school year, CFCA will use **FACTS Management of Lincoln, NE** to collect monthly tuition accounts. Therefore, unless I/we pay in full in advance, or make a special arrangement with the School's Finance Office, I/we agree to make all tuition payments by automatic debit from my/our checking/savings account on the 5th or the 20th of each month. The first payment is due by June 1, 2010 for annual payment or by June 5th or June 20th for monthly payment. If a payment is missed, a \$ 25.00 missed payment fee will be assessed for each missed payment attempt. A \$25.00 fee will also be collected for each returned debit or check. Those that choose not to sign up with FACTS management or make a single tuition payment in the CFCA administrative offices will be charged a \$25.00 fee per transaction.
3. Grades, administration of exams, testing results, cumulative records, transcripts and any information generated by or submitted to the School by me/us or others for my/our student become the property of the School and will not be released to student or family or any other party until the account is paid in full. The School may require a cashier's check or money order as payment at its discretion. At the School's discretion, the full amount of the remaining unpaid tuition, fees and any other charges may become due and payable if the account is delinquent for sixty (60) days.
4. The administrators of the School and the teachers, coaches and other staff serving under them shall have full discretion in the administering of appropriate discipline of the student. The School reserves the right to adopt and/or alter rules and regulations from time to time, and all students enrolled shall comply fully with the rules and regulations then in force as stated or amended. I/We understand that it is required that all parents/guardians be familiar with the Parent-Student Handbook as published and updated on the School's website and abide by the terms, provisions, obligations and requirements thereof and as amended from time to time. My/our signatures on this Agreement mean that we have read, understand and agree with the provisions in the Parent-Student Handbook.
5. I/We understand that any campus property or personal property destroyed, damaged or lost by our student(s) will be replaced or repaired immediately, the cost borne by the parent.
6. I/We understand and agree to obtain, at the School's discretion and request, substance abuse testing for our student and will cover all costs associated with such testing, completing the test within a 24-hour window of the request being made by the school.
7. The School believes that a positive and constructive working relationship between Central Florida Christian Academy and each Student's parent/guardian is essential to the accomplishment of the School's educational mission. Accordingly, the School reserves the right to terminate or not renew the Student's Enrollment Agreement if the School reasonably concludes that actions of a parent/guardian make such a positive and constructive relationship unlikely or otherwise seriously interfere with the School's accomplishment of its educational purposes.

Initial _____

8. I/We agree to cooperate with School administration in seeing that the student regularly attends classes on time and has transportation from the School premises at the close of the school day; in assisting the student to learn and advance in the educational process; in solving school-related problems; and in aiding the teachers in providing the student with a Christian education.
9. I/We understand that I/we are responsible for and **obligated to pay the full tuition and fees for our student for the 2012-2013 and that the School's obligation to cancel our obligation under this Agreement and/or refund any monies paid by us under this Agreement is limited as follows:**
 - a. Between February 2, 2012 and May 1, 2012 I/we may cancel this Agreement without further obligation and receive a full refund of tuition paid except that the School will retain and/or be entitled to collect the Enrollment Deposit and all fees.
 - b. Between May 1, 2012 and July 15, 2012, I/we may cancel this Agreement without further obligation and receive a refund of tuition paid except that the School will retain and/or be entitled to collect the Enrollment Deposit, all fees and 15% of the tuition due under this Agreement.
 - c. After July 15, 2012, if a student covered by this Agreement withdraws or is dismissed from the School before the school year is completed, the School will retain and/or be entitled to collect the Enrollment Deposit, all fees and all tuition paid for any quarter (9-week grading period) completed or then underway plus 20% of the prorated tuition for any quarter not yet underway. A quarter or grading period is considered to be underway on the first day of that quarter.
 - d. The School is not obligated to issue a refund of tuition until my/our written request for a refund is received by the School. The School will issue such refund within 15 school days of receiving such a request.
 - e. Any funds owed to the School for this student or any other student in the same family for unpaid balances of any kind, unreturned or damaged School property, unpaid damages to facilities, balances from prior years or any other charges incurred by or on behalf of this student by the School, its staff, First Baptist Church Central Florida, or vendors representing the School will be deducted from the proceeds of any refund. The School may, at its sole discretion, apply any refund due hereunder toward the payment of any other balance(s) for any other student(s) from the same family.
10. Need-based Tuition Assistance is available. Families must complete a Tuition Assistance application and submit it to the outside financial assessment agency. Information is available from the Admissions Office beginning with re-enrollment. Grants are awarded on the basis of financial need as determined by the School's Financial Assistance Committee. Application does not guarantee the receipt of a grant. Processing applications takes approximately 4-6 weeks. Tuition payments for financial assistance applicants will begin in June regardless of grant status. However, families who have applied for financial assistance but have not yet received notice of a grant may contact the Finance Office and arrange a temporary reduction of up to 25% in their monthly payment in anticipation of receiving a grant. If tuition assistance is applied for within 10 business days from paying enrollment deposit this Agreement may be cancelled, in writing, within 10 business days after receiving notice of a grant award if the financial assistance is deemed to be inadequate.
11. Tuition Assistance is subject to the student remaining in good standing both behaviorally and academically.
12. I/We understand the importance of keeping the School up to date regarding certain issues that affect our student and the School. Therefore, I/we will notify CFCA of changes in residences, employment, phone numbers, emergency contacts and email by immediately updating my/our information at the family's RenWeb site. In addition, I/we will immediately and in person deliver to the principal or headmaster any medical information or court orders involving my student that may affect the School and/or its staff and their ability to provide proper safety and care for my student.
13. This Agreement shall not be valid until such time as the School has reviewed its contents and notified the student and/or Parent/Guardian in writing of such acceptance.

Student/Parent/Guardian Photography Consent

I/We and/or the student hereby authorize the School, First Baptist Church of Central Florida, and their legal representatives and assigns, the irrevocable and unrestricted right to use and publish video or photographs of me/us or the student to which I/we am/are the parent(s) or legal guardian(s), which may be included in any editorial, trade, advertising or other medium at the sole discretion of Central Florida Christian Academy without restrictions. I/We and the student understand that publication may be accomplished electronically via the Internet, and that after publication, Central Florida Christian Academy will not be able to prevent persons from gaining access to the Internet, copying my/their photographs and video, and subsequently using, altering, or republishing it without my/our consent. I/We and/or the student hereby release Central Florida Christian Academy from any and all liability, claims, causes of action, arising out of, or created by, the use of my/our and the student's video/photographs relating to said video/photographs. This Consent and Waiver will continue in full force and effect until terminated in writing by the parents/guardians to Central Florida Christian Academy.

Student Internet Usage Guidelines

Student(s) understands that Internet access is for School related use and not for leisure activities such as personal shopping and/or playing games. Student agrees that he/she will uphold the moral and ethical standards of the School by accessing only wholesome sites. Student understands that his/her use of the Internet is logged and will be reviewed by others. Student acknowledges that misuse of Internet access could result in dismissal from the School.

Initial _____

Mediation and Arbitration Agreement

This Enrollment Agreement is subject to arbitration pursuant to Chapter 682 of the Florida Statutes, known as the Florida Arbitration Code. The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private and within the Christian community in conformity with the biblical injunctions of 1 Corinthians 6:1-8, Matthew 5:23-34, and Matthew 18:15-20. Therefore, the parties agree that they will attempt to resolve any claim or dispute arising out of, or related to, this agreement or to any aspect of the student-school/church or parent-school/church relationship, including statutory claims, through biblically-based mediation conducted by a mediator selected by and agreed upon by the parties.

Following the same biblical injunctions, the parties further agree that, if resolution of the dispute and reconciliation does not result from mediation, the dispute shall then be submitted to a single independent and objective arbitrator for binding arbitration. The parties shall jointly select the arbitrator. If the parties are unable to reach an agreement as to the selection of the arbitrator, the parties shall select an arbitrator through the following process:

Each of the parties shall present a list of five potential arbitrators who have had previous experience as arbitrators. If the parties' lists contain one or more names that are the same, then the parties shall strike all other names from the lists. If there are more than two names that are the same, each of the parties will strike a name. If there are then more than two names remaining each party shall strike another name. This procedure shall continue until there is only one or two names remaining. If there is one remaining name on the list, that person shall serve as the arbitrator. If there are two names remaining after the striking process, then the final person shall be chosen by lot and serve as arbitrator.

Any arbitration shall be conducted as provided in the Florida Arbitration Code as limited by the provisions of this Agreement. Specifically, a party may not file a motion with the arbitrator to seek a change to the award under Section 682.10 of the Florida Arbitration Code except upon the grounds that are set out in Section 682.13 of the Florida Arbitration Code for vacating an award. The arbitrator shall specifically include in any modified award made as a result of a motion under Section 682.10 an award of fees and costs incurred by the prevailing party in preparing for and arguing the motion, against the party who did not prevail upon the motion.

In connection with any arbitration, each party may be represented by counsel and have the opportunity to present proof through testimony and documentary evidence and to cross-examine witnesses. Prior to any arbitration, the parties shall, at a minimum: (a) exchange relevant documents, (b) identify witnesses, and (c) conduct no more than one deposition for each side. Other discovery will be available only at the arbitrator's discretion. The hearing shall be conducted in Orlando, Florida. The arbitrator shall allow the submission of dispositive motions and shall decide same. The arbitrator shall submit to the parties a signed written statement reflecting the Arbitrator's decision as to each claim and a concise written statement of the reasons for the decision. The arbitrator shall decide the merits of any claim based upon the evidence presented (whether in the arbitration hearing or in sworn declarations submitted in connection with a dispositive motion) and the applicable Florida or federal laws.

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of this agreement or any aspect of the student-school/church or parent-school/church relationship, and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

Signature and Completion of Enrollment Agreement

The *Statement of Doctrinal Beliefs*, the *Parents/Guardian Statement of Support* and the *Student Code of Conduct and Agreement* are attached and made a part of this agreement.

I/We, _____ and _____, have read the terms of this Agreement and am/are indicating my/our agreement and acceptance of the policies of the School and the terms and conditions set forth herein by my/our signatures.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Students entering grades 7 through 12 for the 2012-2013 school year must indicate their acceptance of the terms and conditions of the Student Code of Conduct and Agreement (see attachment).

See www.cfca eagles.org for current schedule of tuition, fees, tuition discounts and information regarding Tuition Assistance (financial assistance).

Central Florida Christian Academy

STATEMENT OF DOCTRINAL BELIEFS

An individual or organization's choices and behavior arise from what they believe and value. Understanding what CFCA believes and values is important because it helps families comprehend the underlying reasons for school policies and decisions. Not all of CFCA's family members will embrace all of these beliefs as their own. However, by signing this Enrollment Agreement and attending school at CFCA parents (and students who are old enough to comprehend these beliefs) are recognizing and accepting this statement as the guiding principles for CFCA and affirming that they will adhere to these doctrinal beliefs. If a parent or student would find it difficult to adhere to any part of this Statement, they should make the Headmaster aware of their concerns and discuss them with him before signing this Agreement and beginning to attend school at CFCA.

THE SCRIPTURES: I/We believe that the entire Bible, all 66 books of the combined Old and New Testaments, are verbally inspired by God and are inerrant in the original writings. Through the providence of God, the Word of God has been protected and preserved, and is the only infallible and authoritative rule of faith and practice. (2 Timothy 3:16-17; 2 Peter 1:20-21)

GOD: I/We believe that there is only one true, living, sovereign, holy, and eternally existent God. He exists in three co-equal persons – Father, Son, and Holy Spirit – each being a distinct person and with a distinct function, but all of one essence and all possessing the same nature, perfection, and attributes. The triune God is the creator and sustainer of all things, the source of all truth, and is worthy of worship, confidence, and obedience. (Deuteronomy 6:4-5; Genesis 1:31)

JESUS CHRIST: I/We believe that Jesus Christ is God. He was conceived by the Holy Spirit; born of a virgin, lived a sinless life, performed many miracles, shed His blood on the cross to pay the debt for our sins, was buried, bodily resurrected, and ascended to the right hand of the Father; and will return literally, visibly, and personally in glory and power. (John 1:13-14; Matthew 1:18-25; Philippians 2:5-9; Colossians 1:15; 1 Corinthians 15:1-8; Acts 1:11)

HOLY SPIRIT: I/We believe that the Holy Spirit is God, co-equal and co-existent with the Father and the Son. He is the chief convictor of sin, the chief agent of regeneration and sanctification. The Holy Spirit lives within every believer and empowers every believer to live a godly life. (John 14:16-19; 16:7-15; 1 Corinthians 6:19-20; Romans 8:9-11; Titus 3:5)

MANKIND: I/We believe that in the beginning God created mankind in His image, and man is not in any sense the product of evolution. Mankind was originally created with the ability to live perfectly for God's glory. (Genesis 1:27, 31)

SIN: I/We believe that Adam, the first man, sinned by disobedience. This act resulted in the fall of all mankind; therefore, all people have sinned and lost their ability to live for the glory of God. Every person's sin incurs both physical and spiritual death until there is forgiveness and salvation by the grace of God. (Genesis 3:1-24; Romans 3:10-23, 5:12-21, 6:23)

SALVATION: I/We believe the salvation of lost and sinful people is a free gift of God's grace apart from human works, based solely upon Christ's vicarious and atoning death, effected by the regenerating work of the Holy Spirit, and received only through faith in the person and finished work of Jesus Christ on the cross and His resurrection from death. (Ephesians 2:8-10; 2 Corinthians 5:21)

THE CHURCH: I/We believe that the church is the body of Christ and the family of God. It is made up of saved and baptized believers, who regularly join together for worship, fellowship, and ministry. (Matthew 16:18; 1 Corinthians 12:12-14; Hebrews 10:25)

EVANGELISM: I/We believe that it is the responsibility and privilege of every Christian to proclaim the good news of Jesus Christ and to seek to make growing disciples. (Matthew 28:18-20; Acts 1:8)

THE HOME: In addition to these important beliefs, I/we also believe that God has given the parents and the home the responsibility to bring up their children in the nurture and admonition of the Lord (Ephesians 6:4; Proverbs 22:6). I/We believe that a consistent and whole education will occur when home, church, and school work closely together and are in agreement on the basic concepts of life.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Central Florida Christian Academy
PARENTS/GUARDIAN STATEMENT OF SUPPORT

1. I/We have received and read the “Statement of Doctrinal Beliefs” of the School and desire to have our student educated in accordance with them.
2. I/We agree to abide by and support the terms and conditions outlined in the Parent-Student Handbook as published at the School’s website and as amended from time to time.
3. I/We will regularly and earnestly pray for Central Florida Christian Academy and its staff.
4. I/We will worship the Lord regularly at a Bible-believing church.
5. I/We will fully cooperate in the educational activities of Central Florida Christian Academy by doing my/our best to make Christian education effective in the life of our student.
6. I/We will require the student to support the spiritual activities of the School (chapel, bible classes, Scripture memory, etc.).
7. I/We will pay all of our financial obligations to Central Florida Christian Academy by the date due, and if I/we are ever unable to do so, I/we will immediately contact the School’s Finance Office to make arrangements for payment which are satisfactory to me and to the School.
8. I/We understand that the School has full discretion in the discipline of the student in accordance with the “discipline policy” as published.
9. I/We understand that the School reserves the right to place the student at the appropriate grade level and designate the appropriate teachers, coaches and other staff.
10. I/We understand that the School reserves the right to dismiss the student when either the parents/guardians or the student does not cooperate with the policies of the School.
11. I/We will volunteer for duties and responsibilities for Central Florida Christian Academy as opportunities arise and God provides the time and strength.
12. I/We will be faithful to attend all parent functions at Central Florida Christian Academy as best we can.
13. If I/we become dissatisfied with Central Florida Christian Academy in any way, I/we will strive to resolve the matter with the person(s) involved as privately and lovingly as possible, rather than spreading criticism and negativism. (Matthew 18:15-17; 5:23-24)
14. I/We will seek to support and advance Central Florida Christian Academy in every area possible – spiritually, academically, physically, and financially.

The School agrees to provide the best it can for the student in the way of facilities, curriculum, faculty, athletics, social functions, and instruction. The School further pledges to do all possible to support our home in growing our student in the nurture and admonition of the Lord. As the parents/guardians of the student, I/we covenant to support the School in its efforts at Christian education. I/We agree that it is my/our responsibility to strive diligently toward the observance of the “Parent/Guardian Statement of Support” as God enables me/us by the power of the Holy Spirit. If for some reason I/we become dissatisfied, I/we promise to handle the matter as privately and lovingly as possible. If support or resolution cannot be reached, I/we recognize it is my/our responsibility to leave the School and seek a school in alignment with our personal convictions. Together, as a school and as parents/guardians, I/we pledge to submit our lives to one another and to the final authority of the Word of God.

As it is imperative that the School know the backgrounds of parents who volunteer to work with our students, I/we understand and agree that the School shall have the right to perform a background review or check on me/us at any time and the right to perform a motor vehicle records review if I/we am/are required to transport students.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Central Florida Christian Academy
STUDENT CODE OF CONDUCT AND AGREEMENT

CFCA desires that every student reflect a lifestyle pleasing to Jesus Christ both at and away from the School. Because of this, who the student is and what the student does at all times, both on and off campus, are extremely important. Since the testimony of our lives is so important, I/we and the student(s) have read and agree to the following section which pertains to student's conduct both on and off campus, during and after school and at all times and places.

No student or adult can live life from two differing sets of standards and values. The choices one makes give evidence of the values one holds. The School requires that students sign the Student Code of Conduct and Agreement when entering the Middle School, indicating that they understand and will honor these standards on and off campus, upholding CFCA's highest commitment to Biblical principles. Character and moral absolutes do not stop when students are dismissed at the end of the school day. Twenty-four hours a day, seven days a week, everyone is challenged to honor Christ. The School has been, and always will be, concerned about the behavior of students both on and off campus. In no way does the School want to usurp the parental authority or create a legalistic atmosphere; the School wants to unapologetically advance Biblical standards, moral absolutes, and a personal commitment to our Savior and Lord. The School wants students to internalize these Biblical principles.

1. The student agrees to strive for excellence as a student in all that he/she says and does.
2. The student agrees to obey the Bible in speech and conduct.
3. The student agrees to respect and cooperate with those in authority at the School.
4. The student agrees to abstain from alcohol, illegal and/or unprescribed drugs and tobacco in any form.
5. The student agrees to abstain from cursing, sexual immorality, homosexuality, dissension, stealing, lying and cheating.
6. The student agrees to the dress code that has been set by the School.
7. The student agrees to submit to the discipline policies of the School.
8. The student understands that once he/she enrolls at the School, he/she is a part of the School family wherever he/she is. Therefore, the student agrees to abstain from behavior, both on and off campus, which violates school policies and/or which would dishonor Jesus Christ, the School, the church, his/her family, and himself/herself.
9. The student understands that the School can hold him/her accountable for any negative behavior, both on and off campus, at any time during the year.

If the parents/guardians and student do not agree and cannot support these standards, then CFCA may not be the right choice as a school. Of course, the School realizes that there will be differences of opinion on certain issues of minor import, but the School expects and desires parent and student support. CFCA is grateful to partner with families to advance an educational training center based on Biblical principles.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Each student entering grades 7 through 12 must sign below.

Student Signature _____ Date _____

Student Signature _____ Date _____

Student Signature _____ Date _____